



# Barnstaple Town Council

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Mr Robert Ward, Town Clerk

**A Pre-meeting for Committee Chairs will be held at 6.30pm in the Dodderidge Room.**

*Prayers will be held at 6.55pm in the Council Chamber for anyone wishing to attend.*

You are hereby summoned to attend the **BARNSTAPLE TOWN COUNCIL MEETING** on **Monday 22nd April 2024 at 7.00 pm** in **The Guildhall, Butchers Row, Barnstaple** for the transaction of the undermentioned business.

### Questions by the public

There will be a period for questions by the public at a time to be determined by the Chairman. Anyone wishing to ask questions is requested to notify the Town Clerk by 12 noon on the day of the meeting.

### Recording, photographs and filming

In accordance with the Council's Protocol for the Recording or Reporting of Council and Committee Meetings, the press or public may audio-record, photograph or film meetings, or report from the meeting using social media. As such, members of the public may be recorded or photographed during the meeting. Anyone wishing to record or photograph the meeting must notify the Town Clerk before the commencement of the meeting.

Mr Robert Ward  
Town Clerk  
Tuesday 16 April 2024

### AGENDA

- 1. To receive and approve apologies for absence.**  
All apologies must be notified to the Town Council offices by 5pm on the day of the meeting.
- 2. To receive any dispensations and disclosable pecuniary or other interests.**
- 3. To approve as a correct record the minutes of the Town Council Meeting held on 18th March 2024. (Pages 3 - 6)**
- 4. Mayor's Announcements.**
- 5. To receive a report (if any) from Devon & Cornwall Constabulary**
- 6. To receive reports (if any) from Devon County and North Devon District Councillors.**
- 7. To receive and adopt the minutes of committees and the resolutions contained therein as shown below, and to consider any questions on reports contained in the minutes of committees, asked by members of the Council in accordance Standing Order 28:**

- a. Minutes of meeting Thursday 21 March 2024 of Planning and Transportation Committee (Pages 7 - 9)
8. **To receive and adopt the minutes of the Rock Park Trust Committee of Wednesday 6 March 2024 date in accordance Standing Order 28.** (Pages 10 - 11)
9. **To consider reports (if any) from Town Council representatives to outside bodies and determine any actions arising.**
10. **Nominations for the RAF Community Plate for 2024** (Pages 12 - 13)  
To consider and approve a recipient for the RAF Community Plate to be presented at the Annual Town Meeting on Monday 29<sup>th</sup> April 2024.  
Details of nominations attached.
11. **Town Clerk's Report, including an update on the Guildhall Renovation project**